

**MINUTES
COMMITTEE OF THE WHOLE
OF THE VILLAGE PRESIDENT AND THE BOARD OF TRUSTEES
OF THE VILLAGE OF WAYNE**

**February 12, 2011
8:00 a.m.**

I. CALL TO ORDER

Trustee Anastasio called the meeting to order at 8:05 am.

Roll Call:

**Present: President Phipps, Trustees Mike Anastasio, Pete Connolly,
Howard Levine (via teleconference,) Rob Reed, Ann Tigges, – Six (6)**

Absent: Trustee Hull – One (1)

Also

**Present: Treasurer Bill Sheehan
Village Clerk Patti Engstrom
Village Engineer Dan Lynch
Village Attorney Harlan Spiroff
Accounting Director Nancy Harris
Police Chief Dan Callahan**

Trustee Anastasio convened the meeting, saying he, Treasurer Sheehan, and Accounting Director Nancy Harris met earlier to discuss cost issues and controls.

Trustee Anastasio then turned it over to Treasurer Sheehan for Economic Review.

**II. INTRODUCTION AND REVIEW OF ECONOMIC ASSUMPTIONS –
Treasurer Sheehan**

Treasurer Sheehan encouraged the Board to look to the immediate needs of the Village in the next two to five years, instead of the ten years which is typical for long range planning. The first point is to try to determine when the economy will turn around. The Board's best guess was fiscal 2012, expecting it to be another two years for a full recovery. Board members felt health care costs would increase 12%-15%; the Village has already received an increase of 5% last year. Prime interest rates are expect to increase .5 points this year.

III. POPULATION AND NEW CONSTRUCTION – Trustee Levine

Trustee Levine, via telephone conference, reported he felt inflation would remain flat for the first six months of fiscal 2012. There is light activity in building permits, but while the Building Department is currently self-supporting, costs are expected to go up two years out. Trustee Levine stated that final population has not be received from the 2010 Census, but the Village estimate is 2407, a 14% increase over the last decade. No new subdivisions are expected. The County Assessors are dropping homes values, but it will not affect tax roles for a couple more years.

He asked how aggressive the Board would like to be in advising County assessors of remodeling taking place in the Village. He asked if the Board would like to re-evaluate the Amusement Tax. Board discussion ensued and decisions were made to increase the Amusement Tax to \$12.50 per horse, effective June 1, 2011. He projected \$40,000 Amusement Tax revenues per year for the next five years.

Trustee Levine lost cell connection at 9:05 am.

IV. STAFFING LEVELS AND PERSONNEL COSTS

A. Police Department – Chief Callahan, Trustee Connolly

Chief Callahan said the Department had no increase in salary planned for the upcoming fiscal year, and is reducing the budget for part-time officers by 15% from this year's budget.

B. Administration – Trustee Tigges

Trustee Tigges expects no change in staffing or hours, and feels a Village Administrator is off the table for the foreseeable future.

C. Building Department – Trustee Levine

Trustee Levine expects no changes in personnel.

D. Public Works – Trustee Reed

Trustee Reed reported that the Public Works Department hired an additional part-time employee in 2011.

V. CAPITAL EXPENDITURES FORECAST

A. Police Department – Trustee Connolly

Trustee Connolly stated that even though the handout reflected no vehicle purchase in 2012, this is being reconsidered and Chief Callahan will report back. The Department will, however, continue to replace vehicles on a five-year schedule, as agreed to last year.

Chief Callahan reported Redspeed fines are down \$20,000, and are expected to remain the same for the next three years. Suggestions were made to charge for false house alarms, but Chief Callahan estimated the Department received 15 calls per month and charging for them would result in approximately \$1,000 per year. Chief Callahan stated that Kane County dispatch fees will go up 5% each year over the next five years. Fuel usage will not change, but fuel cost goes up, estimated to be \$2.95 without taxes, for fiscal 2012.

B. Administration – Trustee Tigges

Trustee Tigges stated the Long Term Outlook expects a new office copier in 2019 at \$7,500 and a Police Dept copier in 2019 at \$2,000.

Recent comparison shopping confirms Village insurance is competitive. She suggested rescinding the Tree Ordinance, saving the Village \$3,500 per year for the arborist.

Trustee Tigges suggested the Board establish ground rules for Flag Day, wishing to keep it a small-town, apolitical function, and charging a permit fee for those extraneous groups who wish to march in the Flag Day parade.

C. Building & Zoning Department – Trustee Levine

Trustee Levine expects no capital expenditures. He suggested adding Building and Zoning forms to the internet, thereby cutting administrative costs somewhat. He felt projecting \$20,000 income in light of the current economic conditions was not prudent. He suggested dropping the projection to \$15,000 for years 2012 and 2013, and returning to \$20,000 for the years thereafter.

D. Public Works – Trustee Reed

Trustee Reed stated a new truck will be needed in 2013-2014. Outsourcing snow removal may be an option. He recommended cutting tree management costs from \$7,500 to \$5,000.

E. Parks – Trustee Levine

Trustee Levine said he expects no new acquisitions or sale of existing Park land. The Commission is getting more contributions from private donors. He projected \$3,000 for fiscal 2012 budget, increasing by \$100 per year, reaching \$3,500 in five years.

VI. ROAD MAINTENANCE FORECAST – Trustee Reed

Engineer Dan Lynch presented the Road Program report for the next two years. If the Vehicle Sticker ordinance is passed, it would provide \$10,520 for patching and crack sealing in year 2012 through 2020.

VII. OTHER**A. Vehicle Stickers – Pete Connolly**

Trustee Connolly provided a handout of suggested costs for mandatory vehicle stickers, effective May 1, 2011. Expected revenues are \$50,000 in 2011, and increase \$10,000 annually, until leveling off at \$80,000.

B. Legal Services – Harlan Spiroff

Attorney Spiroff said he expects a cost of \$150,000 for legal services in 2012, and an annual increase of approximately 3% for the years following.

**C. Consulting Reserves & Professional Services –
Harlan Spiroff, Trustees**

None expected.

D. Sundry Items – Bill Sheehan

None expected.

VIII. ADJOURNMENT

Trustee Reed made the motion to adjourn until the next Long Range Plan meeting scheduled for March 19, 8 am for the purpose of discussing Revenue Sources and cutting costs. It was seconded by Trustee Tigges. The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Patricia Engstrom
Village Clerk

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